



Outsourced Accounting Department

As businesses become more complex, it is increasingly difficult for business owners to assess the trends affecting operations or to find time to do so. In addition, many successful companies cannot or choose not to maintain a full internal accounting staff to meet their needs. Accordingly, many successful companies utilize outsourced professionals for their accounting and finance needs. To meet these needs, we customize our outsourced accounting services to align with the needs of your business, to give you the help and support you desire.

Experienced accounting professionals at Swink, Fiehler & Company, P.C perform an Accounting Department Review (ADR), a comprehensive analysis of your entire accounting department. The ADR uncovers weaknesses and inefficiencies that need to be addressed as we work together in making your accounting department more reliable and useful.

To achieve optimal results, your outsourced accounting department oversees your accounting department's operations. We work with you to give as much guidance and support as needed. We handle the day-to-day accounting functions, leaving you free to run your business.

Some of our responsibilities include:

- Manage all aspects of your accounting functions
- Supervise accounting staff
- Maintain general ledger
- Prepare monthly financial statements
- Manage cash flow, budgeting and insurance
- Handle all payroll functions
- Implement changes in systems, procedures and reporting as needed
- Produce reliable reports for banks and other regulatory organizations
- Work parallel with existing employees

The professionals at Swink, Fiehler & company have been providing a wide range of accounting and financial management services to businesses of all sizes for over 20 years. In many cases, business owners find that our outsourced financial services are more cost effective than hiring full-time accounting or financial employees. They also find that both the quality and timeliness of financial management information is improved. Bottom line is that we assist in improving the performance of your business, and bring peace of mind to the business owner.

SWINK, FIEHLER & COMPANY, P.C.
Certified Public Accountants & Consultants

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